



Watertown Park Commission Meeting

DeAnna Clemens
Terry Gallagher
Danette Painschab
Joel Skoog
Brad Kipp
Brian Lonquist
Adam Pawelk

1. Call To Order And Roll Call
Call the Park Board meeting to order.

2. New Business

2.A. Approve Minutes From March 16, 2022

Documents:

[MARCH 16, 2022 MINUTES.PDF](#)

2.B. Highland Park Master Plan

Documents:

[RFA - PARK BOARD - HIGHLAND PARK MASTER PLAN.PDF](#)

3. Updates From Staff

4. Adjournment



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3/16/2022 - Minutes

1. Call To Order And Roll Call

Park Commission Chair DeAnna Clemens called the Watertown Park Commission meeting to order at 6:49 p.m. Wednesday, March 19, 2022 in the Council Chambers of City Hall.

Park Commission members present: DeAnna Clemens, Joel Skoog, Brian Lonquist, Terry Gallagher, Jack Lynch, and Brad Kipp.

Staff members present: City Administrator Jake Foster

Absent: Danette Painschab and Adam Pawelk.

2. New Business

2.A. Approve Minutes From January 19, 2022

SKOOG MOVED, GALLAGHER SECONDED A MOTION TO APPROVE THE MINUTES FROM JANUARY 19, 2022. ALL PRESENT VOTED AYE, MOTION CARRIED.

2.B. Discussion Items

City Administrator, Jake Foster introduced the agenda item which covered several information discussion items.

2.C. 2022-2025 Strategic Plan

2.D. Sidewalk And Trail Update

3. Updates From Staff

4. Adjournment

Watertown Park Commission

April 20, 2022

Agenda Item:	Highland Park Master Plan
Request for Action:	Provide Feedback/Ideas on Amenities for Highland Park
Employee/Dept.:	Jake Foster, City Administrator

Background:

In discussions with users of the facilities at Highland Park, it has become apparent to staff and stakeholders that there is a clear need for a master plan for Highland Park. Specific items that have been brought to the attention of staff as items of need or desire are, including but not limited to: a new batter's eye, additional/updated storage buildings, additional bleachers/seating, patio area (similar to Waconia's ballpark), upgrade field lighting, and security for field (to maintain use of the baseball field for baseball/similar recreation - the field would remain useable for anyone who would like to reserve it).

What amenities does the commission feel should be added to the list?

What items should be prioritized or deprioritized?

What ideas/concepts should be maintained, added, or focused upon?

Staff will take these discussion items and feedback to the Highland Park users to start to preliminarily develop the park's master plan. Once a draft of the master plan is created, staff will bring it back to the commission for further discussion and any recommendation for adoption to City Council.

Budget Impact:

TBD

Funding Source:

TBD

Recommendation:

N/A

Motion Type:

Simple majority vote of members present.

Requested Action/Motion:

N/A

Attachments:

None