



Watertown Park Commission Meeting

DeAnna Clemens
Terry Gallagher
Danette Painschab
Joel Skoog
Brad Kipp
Brian Lonquist
Adam Pawelk

1. Call To Order And Roll Call
Call the Park Board meeting to order.

2. New Business

2.A. April 20, 2022 - Park Commission Minutes

Documents:

[APRIL 20, 2022 - PARK COMMISSION MINUTES.PDF](#)

2.B. Park Naming

Documents:

[PARK NAMING.PDF](#)

2.C. Highland Park Master Plan

Documents:

[HIGHLAND PARK MASTER PLAN.PDF](#)

3. Updates From Staff

4. Adjournment



Watertown Park Commission Meeting

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4/20/2022 - Minutes

1. Call To Order And Roll Call

Park Commission Chair Danette Painschab called the Watertown Park Commission meeting to order at 6:31 p.m. Wednesday, April 20, 2022 in the Council Chambers of City Hall.

Park Commission members present: Painschab, DeAnna Clemens, Joel Skoog, Terry Gallagher, and Jack Lynch.

Staff members present: City Administrator Jake Foster.

Absent: Brian Lonquist, and Brad Kipp.

2. New Business

2.A. Approve Minutes From March 16, 2022

CLEMENS MOVED, GALLAGHER SECONDED A MOTION TO APPROVE THE MINUTES FROM MARCH 16, 2022. ALL PRESENT VOTED AYE, MOTION CARRIED.

2.B. Highland Park Master Plan

City Administrator, Jake Foster, introduced the agenda item relating to the development of a Highland Park Master Plan. He stated he has received a few requests from users of the field, mainly the Watertown Red Devils and the Watertown/Mayer High School baseball teams. Other items were also added by Public Services Superintendent, Mike Dressel. Mr. Foster and the Park Commission went through several items that could be included in any potential Master Plan for Highland Park.

Park Commission Members were supportive of the Master Plan. Chair Painschab and Commissioner Gallagher stated that the focus of the park and the primary use is and should continue to be baseball. Commissioners were generally supportive of the proposed items. However, they did express some

concern with adding any storage facilities.

After continued discussion commissioners identified installing a new batter's eye and bathroom improvements as being the highest priority items.

3. Updates From Staff

4. Adjournment

SKOOG MOVED, CLEMENS SECONDED A MOTION TO ADJOURN THE MEETING AT 7:56 PM. ALL PRESENT VOTED AYE, MOTION CARRIED

Park and Recreation Commission

June 15, 2022

Agenda Item: Park Naming**Request for Action:** Direction on Park Naming/Renaming**Employee/Dept.:** Jake Foster, City Administrator**Background:**

On occasion, the City of Watertown receives requests on renaming parks, or naming new parks. It has generally been the practice that City parks are not named after people, as there are often numerous people who are significant figures to a particular location or in Watertown in general. However, the City does not have a park naming policy.

Questions for discussion:

Does the commission want to entertain creating a park naming policy to set guidelines for how parks are named?

Would the commission prefer to keep the current name for each park and not consider renaming any existing parks?

Would the commission like to evaluate requests as they are submitted? Should there be a formal submission process?

How should new parks be named?

Attachments:

None

Watertown Park Commission

June 15, 2022

Agenda Item:	Highland Park Master Plan
Request for Action:	Provide Additional Feedback for Highland Park Master Plan Items
Employee/Dept.:	Jake Foster, City Administrator

Background:

At the April 20, 2022, Parks Commission meeting, commissioners began to discuss the concept of a Master Plan for Highland Park and suggested amenities/upgrades. Since that meeting, staff had the opportunity to meet with Watertown-Mayer Varsity Baseball Coach Ryan Trucke, and Brad Johnson and Jared Duske from the Watertown Red Devils, to discuss the potential for a Highland Park Master Plan and to further develop a comprehensive list of CIP items. Other items related to general operation of the park were also discussed.

Attached is a spreadsheet with each item listed. Staff would like feedback to begin tentatively programming a year for each item. Staff would also take feedback on items that should be removed or "tabled." The users group mentioned that the batter's eye, gates for ticketing, and the state of the restrooms are the three items that prevent them from regularly hosting regional, state, and other large tournaments.

Staff would also like feedback on whether the concession stands continue to be open and available during private events.

Lastly, the users requested that concrete slabs be poured underneath the sets of bleachers, as the rock beneath it has been causing issues with the integrity of the field. Staff thought that this is something that could be incorporated into 2022's operating budget.

Attachments:

Highland Park Master Plan CIP Schedule DRAFT

Item	Cost	Year
Batter's eye	TBD	2023
Bathroom upgrade	TBD	2023
Gates for ticketing	TBD	2023
Re-keying	TBD	
LED Lights-Retrofit/Grants?	TBD	
Outfield drainage issues - leveling	TBD	
Update decorative fencing	TBD	
Update Lion's shelter/add electricity	TBD	
Fan deck/patio - sponsorship opportunity?	TBD	
New scoreboard	TBD	
New PA system	TBD	
Update press boxes	TBD	