



# Watertown City Council

Mayor Steve Washburn  
Lindsay Guetzkow  
Adam Pawelk  
Michael Walters  
Dan Schuette

3/23/2021 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:44 p.m. Tuesday, March 23, 2021 by Acting Mayor Adam Pawelk.

Council Members present: Pawelk, Lindsay Guetzkow, and Dan Schuette.

City Staff present: City Administrator Shane Fineran, Administrative Services Director Lynn Tschudi, and City Engineer Andrew Budde.

2. Adopt Agenda

**GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 3-0.**

3. Consent Agenda Discussion And Approval

**SCHUETTE MOVED, GUETZKOW SECONDED A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 3-0.**

3.A. Adopt A Motion To Approve City Council Regular Meeting Minutes From March 9, 2021

3.B. Adopt A Motion To Approve City Council Worksession Meeting Minutes From March 9, 2021

3.C. Consider Resolution #2021-30, Approving Consumption & Display Permit For Mario's Italian Kitchen

3.D. Consider Resolution #2021-26, Approving Representation Contract With Jared Shepherd At Campbell Knutson

3.E. Consider Resolution #2021-32, Approving Solicitor, Peddler, Transient Merchant Permit

4. Open Forum

5. New/Old Business

5.A. Equivalent Residential Unit Calculation Increase

Administrative Services Director Tschudi explained that the most recent executive orders from the State of Minnesota increased the indoor dining to 75% capacity. During the last executive order in December 2020, the City Council reduced the bars and restaurants' ERU calculation to 1. Staff is recommending an increase of ERU calculation for bars and restaurants to 75% of their normal billing for the April usage, due in May of 2021.

**GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO ADOPT RESOLUTION 2021-29, AUTHORIZING THE ADJUSTMENT OF EQUIVALENT RESIDENTIAL UNITS FOR UTILITY BILLING PURPOSES. MOTION CARRIED 3-0.**

5.B. 2021 Mill And Overlay Project Award

City Engineer Andrew Budde reviewed the map for the 2021 Mill and Overlay. He explained that the mill and overlay will include the Madison Street/Sugarbush Playground Trails. Engineer's estimate for the project is \$516,000 with low bidder being Valley Paving at \$413,413.

Council Member Guetzkow asked if there should be change orders added to the project since it was bid lower than the projected amount. Budde said those decisions would need to be made quickly because Valley Paving will begin as soon as road restrictions are off. Fineran said the only project addition he can think of are the casting adjustments on Arnica. Council Member Pawelk suggested having Bolton & Menk quote the work for the castings. Schuette advised not tying the casting work to the mill and overlay contract, rather adding an additional contract.

**GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO APPROVE RESOLUTION 2021-34, APPROVING THE LOW BID AND AWARD OF PROJECT CONTRACT TO VALLEY PAVING. MOTION CARRIED 3-0.**

5.C. Sugarbush Playground Equipment

City Administrator Fineran said the Sugarbush Playground has been in the rehabilitation planning stage since 2019. Fineran said the plan is to purchase equipment in a phasing plan. The quote from Flagship Recreation for phase 1 includes equipment for ages 2-5 and 5-12 and includes a tire swing, belt swings, climbing features, and hiding space. Fineran said the entire container will be moved closer to County Road 10 which will require some grading improvements. The total cost for the play container and equipment replacement is \$99,384.83 which is under the budget of \$115,000. The second phase will be identified in the Capital Investment Plan.

**GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO ADOPT RESOLUTION 2021-31, APPROVING QUOTE FROM FLAGSHIP RECREATION FOR SUGARBUSH PARK PLAYGROUND PHASE 1. MOTION CARRIED 3-0.**

5.D. Highway 25 Ornamental Fencing

City Engineer Andrew Budde said that MNDOT will be completing a street project between Mayer and Watertown in the spring/summer of 2021. The City of Watertown will receive \$2.5M for urbanization of Highway 25 between White Street and High Street. Budde explained that MNDOT will only pay for black chain link fence where it is needed throughout the project. If the City of Watertown wanted to use an ornamental fence to stay consistent with the fencing used in other areas in Watertown, the City would be responsible for any cost above the cost of the black vinyl chain link fence. Budde said MNDOT may charge a restocking fee for the chain link fence if the City chooses to not use that style. Hecksel Machine has quoted an ornamental fence option in the amount of \$94,600.

Engineer Budde shared a map of where the fence would be installed. Council Member Schuette asked if the fence becomes the responsibility of the City of Watertown once it is installed. Budde said the fence and sidewalk will be the maintenance responsibility of the City after the project is complete.

**GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO ADOPT RESOLUTION 2021-35, APPROVING QUOTE FOR FENCING FROM HECKSEL MACHINE. MOTION CARRIED 3-0.**

6. Other Reports

Fineran said the winter parking rules will be removed April 1. He said there will be code enforcement letters being sent out this spring for blight, abandoned vehicles, etc.

Fineran said the Highway 25 project is planned to begin around April 12.

Guetzkow reminded residents about Community Clean-up day on April 24 at the Oak Grove Community Park. The Lions will have a food stand at City Center park the same day.

7. Claims

**PAWELK MOVED, SCHUETTE SECONDED A MOTION TO ADOPT THE 2021 CLAIMS AS PRESENTED. MOTION CARRIED 3-0.**

7.A. Approve Claims Roster

8. Adjournment

**SCHUETTE MOVED, GUETZKOW SECONDED A MOTION TO ADJOURN THE MEETING AT 7:35 PM. MOTION CARRIED 3-0.**

**309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388**

DRAFT