

Watertown City Council

April 27, 2021

Agenda Item: Use of Streets Request**Request for Action: Approve Resolution #2021-51, Use of Streets, Lot, and Outdoor Concert****Department: Shane Fineran, City Administrator****Background:**

Liz Gerards with Operation Thank an Officer is requesting that the City consider a use of streets, parking lot, and street closure on August 14th, 2021 from 3:00 p.m. to 12:00 a.m. for an outdoor concert benefitting Operation Thank a Officer.

The request is to utilize the parking lot adjacent to the Community Center for the event grounds, the municipal parking lot across Lewis Avenue S for event parking and to close Lewis Avenue S in the area between the two areas for event use. In addition, the event is requested to be an “outdoor concert” under municipal code which allows outdoor amplified music past the 10:00 p.m. limit. The applicant has submitted a COVID-19 response plan for the event consistent with guidance from the State of Minnesota and plan to comply with any capacity and ticketing requirements.

The event will feature live music with food and beverage sales. The doors will open at 4:30 p.m. with music ending at 11:30 p.m.

Proposed Power Hit Concert Layout



Staff recommends approval of the request with the following conditions:

1. Applicant shall obtain law enforcement services from CCSO for one deputy for the event. Proof of executed contract must be submitted to the City one week prior to the event.
2. A certificate of insurance liability must be submitted to the City naming the City as additional insured.

3. Applicant must obtain and return necessary barricades and traffic warning devices from the City for the event.
4. Applicant must have adequate security in place to ensure alcoholic beverages are contained within the event area and are not to be removed from the grounds by attendees. Alcohol consumption will be limited to the parking lot area adjacent to the Community Center and closed portion of Lewis Avenue S.
5. Applicant shall submit a security and response plan at least three weeks prior to the event.
6. The caterer who will be serving food and selling alcohol shall apply for any necessary liquor sales licenses approved by the City by July 16th.

Funding Source:

None

Attachments:

COVID 19 Response Plan

Resolution #2021-51

**CITY OF WATERTOWN
RESOLUTION NO. 2021-51**

**RESOLUTION APPROVING USE OF STREETS, MUNICIPAL LOT
AND AUTHORIZING OUTDOOR CONCERT**

WHEREAS, the City of Watertown (the “City”) provides for private use of City streets and parking facilities for special events; and

WHEREAS, the City has received a request from Operation Thank a Officer to host an outdoor event on August 14th, 2021 from 3:00 p.m. to 12:00 a.m; and

WHEREAS, in conjunction with the outdoor event they intended to host an outdoor concert; and

WHEREAS, the following conditions are required for the event:

1. Applicant shall obtain law enforcement services from CCSO for one deputy for the event. Proof of executed contract must be submitted to the City one week prior to the event.
2. A certificate of insurance liability must be submitted to the City naming the City as additional insured.
3. Applicant must obtain and return necessary barricades and traffic warning devices from the City for the event.
4. Applicant must have adequate security in place to ensure alcoholic beverages are contained within the event area and are not to be removed from the grounds by attendees. Alcohol consumption will be limited to the parking lot area adjacent to the Community Center and closed area of Lewis Avenue.
5. Applicant shall submit a security and response plan at least three weeks prior to the event.
6. The caterer who will be serving food and selling alcohol shall apply for any necessary liquor sales licenses approved by the City by July 16th.

WHEREAS, the approved closure and municipal lot adjacent to the Community Center will be considered as part of the premises related to the sale and consumption of alcohol provided for by the license issued to Riverside Bar and Grill during the event; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Watertown, Minnesota, hereby approves the use of said municipal street, lot, designation of an outdoor concert, and designation of premises.

Adopted by the City Council of the City of Watertown this 27th of April 2021.

Steve Washburn, Mayor

ATTEST: _____
Lynn Tschudi, Administrative Services Director

Operation Thank an Officer

Barbecue for Blue COVID-19 Response Plan

Operation Thank an Officer is committed to providing a safe environment for our patrons and talent. While recommendations from the Centers for Disease Control and Prevention (hereinafter referred to as "CDC") and the Minnesota Department of Health (hereinafter referred to as the "MDH") continue to change, Operation Thank an Officer offers this COVID-19 Response Plan. This COVID-19 Response is fluid and may change as CDC and MDH guidelines change.

Event Ticketing:

All patrons attending Barbecue for Blue 2021 will be required to pre-purchase a ticket to the event. Unlike years past, no day-of, on-site tickets will be sold. No exceptions will be made. The event attendance will be limited depending on CDC and MDH guidelines for outdoor gatherings at the time of the event. Operation Thank an Officer will close ticket sales when at capacity or 24 hours prior to the event, whichever comes first. Contact tracing information will be collected from every event attendant, talent, production staff, staff and volunteers. Attendees will be encouraged to wear a mask.

Event Seating

Patrons will be strongly encouraged to bring their own folding chairs for the event. Shared picnic tables will be sanitized often.

Stage Setup

The stage will be setup with a barrier between the stage and the crowd to ensure performers can perform on stage at a safe distance from the general public. Social distancing will be encouraged for all talent and microphones and microphone stands will be sanitized at all breaks and between acts.

Backstage Area

All talent will be encouraged to wear a mask in the backstage tent. Sanitation stations will be set up backstage and common areas will be sanitized often.

Food and Beverage Service

All food and beverage volunteers will be required to wear masks and gloves. Common surfaces will be sanitized regularly. Plastic plates and silverware will be utilized. All drinks will be served in new cups. Patrons will not be allowed to refill a cup that has already been used. All condiments will be single serve. Distancing stickers will be utilized to ensure that patrons maintain six feet distance while obtaining food and drink.

Sanitation Stations

All patrons attending the event will receive a small bottle of hand sanitizer for the event. Additionally, sanitation stations will be in common areas including the event front gate, production station, backstage, near food and bar and two stages near the event stage.