

Watertown City Council

May, 10th, 2022

Agenda Item: Leave of Absence Request

Request for Action:

Department: Tom Hanson, Fire Chief

Background:

The Fire Department Operations Manual provides for a leave of absence for a period up to one year. Firefighter Darran Keenan has made a request for a leave of absence effective May 1st, 2022 under these guidelines found in section 2.8.4 of the operations manual. Upon review of the request and circumstances it is recommended that the leave request of 1 year be granted.

Attachments:

LOA Request email

Tom Hanson

From: Darran Keenan <keenandarran@yahoo.com>
Sent: Tuesday, May 3, 2022 8:18 PM
To: Tom Hanson
Subject: Re: Leave of Absence

Good evening Tom,

I am writing to inform you of my leave of absence from the Watertown Fire Department effective 05/01/2022 until 05/01/2023.

I will keep you informed if anything changes in the mean time.

Thank you for your understanding.

Sincerely,
Darran Keenan

[Sent from Yahoo Mail for iPhone](#)