

Watertown City Council

May 24, 2022

Agenda Item: Amendment to Resolution #2022-27**Request for Action:** Adopt Amended version of Resolution #2022-27, adding the Administrative Services Director as Signor at Citizens Alliance Bank**Employee/Dept.:** Jake Foster, City Administrator**Background:**

In order for Maggie to be added as a signor at Citizen's Alliance Bank in Watertown, the bank is requesting language to be added to the original resolution stating that she is to be added as a signor to all Citizens Alliance Bank accounts. This text has been included in an amended copy of Resolution #2022-27. The added language is everything after the 6th "Whereas."

Budget Impact:

N/A

Funding Source:

N/A

Recommendation:

Staff recommends adopting the amended Resolution #2022-27

Motion Type:

Simple majority vote of members present.

Requested Action/Motion:*"I move to adopt the amended Resolution #2022-27."***Attachments:**

Amended Resolution #2022-27

**CITY OF WATERTOWN
AMENDMENT TO RESOLUTION NO. 2022-27**

**RESOLUTION APPOINTING
ADMINISTRATIVE SERVICES DIRECTOR**

WHEREAS, the City of Watertown (the “City”) has concluded the public recruitment for the vacant Administrative Services Director position; and

WHEREAS, this vacancy and recruitment was authorized by the City Council via Resolution #2022-18; and

WHEREAS, adequate evaluation of interested candidates has been completed and interviews conducted with candidates; and

WHEREAS, it is recommended that Margaret McCallum be appointed as Administrative Services Director at Step 3 of Grade 16 and be banked with 120 hours of paid time off upon start; and

WHEREAS, the appointment is contingent upon successful completion of a background investigation; and

WHEREAS, the Administrative Services Director will also serve as City Clerk and Margaret is to be added as a signer on all City accounts with Citizens Alliance Bank; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Watertown, Minnesota, hereby approves the appointment of Margaret McCallum to the position of Administrative Services Director.

Adopted by the City Council of the City of Watertown this 24th day of May 2022.

Steve Washburn, Mayor

ATTEST: _____
Jake Foster, City Administrator