



Watertown City Council
Regular Meeting

Mayor Steve Washburn
Lindsay Guetzkow
Adam Pawelk
Michael Walters
Dan Schuette

8/23/2022 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:35 p.m. on Tuesday, August 23, 2022, by Acting Mayor Mike Walters.

Councilmembers present: Mike Walters, Adam Pawelk, Lindsay Guetzkow, and Dan Schuette.

Councilmembers absent: Steve Washburn.

City Staff present: City Administrator Jake Foster, Administrative Services Director Maggie Reisdorf, Public Utilities Superintendent Doug Kammerer, Public Services Superintendent Mike Dressel and Fire Chief Tom Hanson.

Others Present: Kay Thul.

2. Adopt Agenda

**COUNCILMEMBER SCHUETTE REQUESTED TO APPROVE THE AGENDA AS PRESENTED.
COUNCILMEMBER PAWELK SECONDED. MOTION CARRIED 3-0 (GUETSKOW ABSENT FOR VOTE).**

GUETSKOW ENTERED THE MEETING AT 6:37 PM

3. Consent Agenda Discussion And Approval

**COUNCILMEMBER PAWELK MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED.
SCHUETTE SECONDED. MOTION CARRIED 4-0.**

3.A. 3A - July 26, 2022 City Council Workshop Meeting Minutes

3.B. 3B - July 26, 2022 City Council Meeting Minutes

3.C. 3C - August 4, 2022 City Council Special Meeting Minutes

3.D. 3D - Part-Time Appointment And Updated Job Descriptions

4. Open Forum

5. New/Old Business

5.A. 5A - Chest Compression Machine

Fire Chief, Tom Hanson, introduced this item for discussion and guidance.

Hanson explained that the Watertown Fire Department purchased a ZOLL AutoPulse machine (a mechanical CPR device that delivers compressions) in 2011. He explained that it is powered by batteries while it is being used in the field. Hanson informed that the department has three batteries for the device; one that is kept within the machine and two that are stored on the truck in a mounted charger system.

Hanson provided some results from an equipment assessment that was conducted by the department which showed that two of the three batteries were no longer charging and therefore no longer able to be used. He stated that the current batteries were purchased in 2018 and have an estimated shelf life of 2-4 years (or 100 charging cycles).

Hanson explained that the device is used during cardiac arrest situations. He said that without a machine, CPR is delivered manually between 3-4 people who rotate every 2 minutes to prevent fatigue. He said that the machine is another way in which lifesaving compressions are administered in a more consistent and accurate way. The use of the device also allows for personnel to assist in other ways.

Hanson informed that staff looked into what it would cost to replace the current three batteries for the AutoPulse machine. He estimated the batteries to be about \$1,000 each for a total of \$3,000. He estimated these batteries to last (again) for between 2-4 years.

He then presented another option for consideration. He said that other local agencies are switching from the AutoPulse machine to a LUCAS device. He explained why local agencies were making a change for reasons including failure rates and old technology.

Hanson said that a new Autopulse would cost around \$17,000 and a LUCAS for \$15,929.60. He provided information trade-in values, accessories, warranties and service plans.

Pawelk said that this was not scheduled to be replaced on the city's capitol improvement plan until 2026. He asked about the use expectancy of the LUCAS device. He expressed concern about other entities having issues with the AutoPulse devices and increased failures.

Guetzkow stated that she supports looking into an upgraded machine. She asked that the fire chief look into replacing public building AEDs as well.

Walters informed that he was on the Fire Advisory Board in 2011 when the recommendation was made to purchase the AutoPulse machine. He said that these machines save lives by being more precise He explained that the city needs to make sure that it has the best equipment for situations that arise. He said that he was in support of purchasing the LUCAS machine.

Pawelk asked what the time frame of a purchase would be as far as the approval process, ordering, etc. He stated that he would want to make sure the city is being proactive and wouldn't be without a working machine.

Hanson informed that the one battery is still working. He stated that he could have a proposal and

recommendation to the City Council at the first meeting in September. He said that once approved, it would take 21 days to received after ordering.

5.B. 5B - Purchase Of Drawdown Gauges

Utility Superintendent, Doug Kammerer, presented this item to the City Council.

He informed that at a June, 2022 City Council meeting, the City Council approved staff to seek quotes for the purchase of well drawdown gauges and SCADA upgrades.

He explained that the upgrades would provide automatic readings continuously. He said that currently staff does readings manually and that the Minnesota DNR will be mandating more frequent readings.

Kammerer informed that staff solicited quotes for the upgrades and only one met the city's criteria. He presented the quote from Automatic Systems Co. in the amount of \$63,939.00.

Kammerer said that this was planned for as part of the 2022 CIP with a budget of \$75,000.00.

Kammerer recommended the approval of Resolution 2022-70 that would approve the quote from Automatic Systems Co. for the purchase of draw down gauges and SCADA for wells 1, 2, 3, 4 for \$63,939.00.

Pawelk asked what the project timeline would be.

Kammerer said three to four months.

Pawelk asked how long this technology is estimated to last.

Kammerer said 12-15 years.

GUETZKOW MOVED TO ADOPT RESOLUTION 2022-70 AUTHORIZING THE PURCHASE OF AUTOMATED WELL DRAWDOWN GAUGES. SCHUETTE SECONDED. MOTION PASSED 4-0.

6. Other Reports

Foster informed that a deputy from the Carver County Sheriff's Office will be at a future meeting to provide an update to the City Council.

Foster provided an update on a potential fiber installation project from the company, Metronet. He said that it is still in the planning and discussion phases.

Foster informed that the November City Council meetings are on the General Election Day and the week of Thanksgiving. Foster asked the City Council if they were ok pushing both the November meetings back a week as follows:

November 8, 2022 to November 15, 2022

November 22, 2022 to November 29, 2022

The City Council agreed to the date changes.

Pawelk informed that at the August Park Commission meeting there was much discussion on future improvement needs and desires for Highland Park. He went into detail about the prioritization process and the additional discussions that will continue to take place on the topic.

Walters informed that he attended a Chamber meeting. He mentioned that the city deputy has reported an increase in cases of break-ins and the stealing of bikes in the area. He said that the deputy is recommending locking doors and not leaving bikes and other items unattended.

6.A. 6A - CCSO July 2022 Activity Reports

7. Claims

7.A. 7A - Claims Packet 8.23.22

GUETZKOW MOVED TO APPROVE THE AUGUST 23, 2022 CLAIMS PACKET, SCHUETTE SECONDED. MOTION PASSED 4-0.

8. Adjournment

SCHUETTE MOVED TO ADJOURN THE MEETING AT 7:11 PM, PAWELK SECONDED. MOTION PASSED 4-0.

309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388

Steve Washburn, Mayor

ATTEST: _____

Margaret Reisdorf, Admin. Services Director