

Watertown Commission on Aging

November 2, 2022

Agenda Item: 2022 Holiday Senior Dinner Event**Request for Action:** Holiday Dinner Update**Department:** Administrative Services Director, Margaret Reisdorf**Background:**

The Commission on Aging and other local organizations have historically come together to host a Holiday Senior Dinner event every December.

It has been a popular event for seniors to come, gather and socialize with a good meal and entertainment.

The event takes place at the Watertown Community Center.

This year will hopefully pick up where the event left off a few years ago when the pandemic caused the event to be cancelled.

Again, this is a very popular event, and the Commission on Aging is excited to be able to bring it back in 2022.

Planning:*Reservations -*

Community Education is taking reservations and keeping track of those attending. We are estimating (based on past trends) between 150 – 200 people in attendance.

We currently have 24 reservations.

Volunteers –

Various groups have been asked if they are able to set-up, serve and clean-up for the event. These include: FFA, NHS, WM Staff, WM Royalty, City Council, City staff, etc.

Entertainment –

The WM High School Band & Choir has been asked to help provide music entertainment.

Decorations –

Placements and the disposable table coverings have been purchased. Table decorations will include candles (in glass enclosures), decorative greenery and ornaments.

Marketplace Foods –

I have reached out to Marketplace Foods with what we are looking for as far as food & drinks for the event. It was confirmed that plates will be \$15 per plate. It was also confirmed that turkey is will most certainly be the meat for the dinner.

150 Plates = \$2,250.00

200 Plates = \$3,000.00

Marketing –

Posters have been printed and have stated to be placed around the City of Watertown. The flyer has been posted on social media and the city website.

Extra flyers will be at the meeting for anyone to take and distribute.

Tentative Sponsors/Supporters of Event:

Carver County Library, City Council, COA & Staff, and WM Staff – Setup of Tables/Chairs. Assisting in Serving.

Carver County Health & Human Services - \$300.00 towards meal.

Watertown American Legion – \$500.00.

Watertown Lions – They were going to discuss being a sponsor at their October 18th Meeting. I will reach back out.

Commission on Aging – \$ _____.

Attachments:

None.