

Watertown City Council

January 10, 2022

Agenda Item:	2023 Fee Schedule – Ordinance Amendment
Request for Action:	To adopt Ordinance _____ Adopting the 2023 Permits, Licenses, and Fees Schedule and to Authorize Summary Publication
Employee/Dept.:	Maggie Reisdorf, Administrative Services Director

Background:

With the approval of the 2023 budget, the fee schedule ordinance needs to be updated with increases to utility rates and fees.

With the City Council approval, staff will publish the updated fee schedule information in the official newspaper and update Ordinance _____ on the City's website.

Fee Updates:

Administrative – No Changes

Liquor – No Changes

Utility Rates – Changes being made per approved Rate Study.

Planning – No Changes

Parks – No Changes

Building Permits – No Changes

Public Works – No Changes

Fire Department – No Changes

Right Of Way – No Changes

Staff Charges – No Changes

Recommendation:

The Administrative Services Director is recommending that the City Council consider adopting Ordinance _____ that would approve the 2023 Permits, Licenses, and Fee Schedule and to authorize summary publication.

Motion Type:

Simple majority vote of members present.

Requested Action/Motion:

"I make a motion to approve Ordinance _____ approving the 2023 Permits, Licenses, and Fee Schedule and to authorize summary publication.

Attachments:

Ordinance _____.

2023 Fee Schedule.

Utility Rate Study – Annual Rate Information.

2022 – 2023 Rate Change Sheet.

**CITY OF WATERTOWN
ORDINANCE NO. 435**

AN ORDINANCE ESTABLISHING THE 2023 PERMITS, LICENSES AND FEES SCHEDULE

The City Council of the City of Watertown does hereby ordain:

SECTION 1. That the following attachment is the 2023 Permits, Licenses and Fees Schedule, and is effective, January 1, 2023.

SECTION 2. This Ordinance shall become effective upon passage, approval, and publication according to law.

Adopted by the City Council of the City of Watertown this 10th day of January 2023.

Michael Walters, Mayor

Margaret Reisdorf, Administrative Services Director

ORDINANCE SUMMARY

ORDINANCE NO. ____

CITY OF WATERTOWN

The following official summary of Ordinance No. ____ has been approved by a vote of the City Council of the City of Watertown as clearly informing the public of the intent and effect of the Ordinance:

AN ORDINANCE ESTABLISHING THE 2023 PERMITS, LICENSES AND FEES SCHEDULE has been approved to include fees that are based on the City of Watertown's approved 2023 budgets and are effective January 1, 2023.

The full text of the ordinance is available for public inspection during regular office hours at the office of the City Clerk, 309 Lewis Ave South, Watertown, and shall be posted by law. Any person may request the city to send the full text of the ordinance via standard electronic mail by calling City Hall at 952-955-2681.

2023 Administrative Fees

Type	Terms & Conditions	2023 Fee			
Business Licenses and Permits					
	Adult Use License Application Fee	\$ 20,000.00			
	Adult Use License Application Investigation Fee	\$ 5,000.00			
	Adult Use License Renewal Fee	\$ 5,500.00			
	Pawn Shop License	\$ 10,000.00			
	Cigarette License	\$ 100.00			
	Fireworks Sales and Display Permit	\$ 200.00			
	Garbage Hauler Permit	\$ 100.00		Plus \$50 per truck	
	Mobile Home Permit	Per Pad	\$ 20.00		
	Peddler Permit	\$ 100.00		Annual	

Community Center Rental						7.375% Tax Rate
Resident	Non-Resident		Resident	Non-Resident		
\$ 125.00	\$ 175.00	One Room	\$ 134.22	\$ 187.91	Includes Tax	
\$ 200.00	\$ 300.00	Two Rooms	\$ 214.75	\$ 322.13	Includes Tax	
\$ 275.00	\$ 425.00	Three Rooms	\$ 295.28	\$ 456.34	Includes Tax	
\$ 10.00	\$ 15.00	One Room M - F City Hall Hours Hourly Rate	\$ 10.74	\$ 16.11	Includes Tax	

Copy and Fax Costs						B&W	Color
		Copy / Fax	\$ 0.25				per page
		8 1/2 x 11	\$ 0.25	\$ 0.50			per page
		11 x 17	\$ 0.50	\$ 1.00			per page
		Custom Printing (Large format)	\$ 5.00	\$ 7.50			per page
		Electronic Copies (Comp Plan, design standards, studies, etc.)	\$ 25.00				
		Video Tape Dubbing	\$ 25.00				

2023 Administrative Fees

Fines		Terms and Contions			
	Code Violations	Includes but not limited to: weeds, mowing, trash	\$ 50.00		Plus actual cost incurred
	Smoking Violation	Underage smoking	\$ 75.00		
	Vehicle Impound	Towing Fee and Administrative Fee	\$ 50.00		Plus cost of tow
	Impound Storage	Per 24 hours	\$ 15.00		

Pet Fees and Fines					
	Dog Off Leash		\$ 35.00		
	Animal Pick-up Charge		\$ 50.00		
	Impoundment Fines	1st Offense	\$ 35.00		Kennel fees not included
		2nd Offense	\$ 75.00		Kennel fees not included
		3rd Offense	\$ 100.00		Kennel fees not included

Service Fees and Miscellaneous					
	Public Notice & Mailing		Cost plus \$50 min staff time		
	Recording Fees		Cost plus \$50 min staff time		
	Rental Housing inspection				Per Rental Inspection Ord.
	Returned Check Charge		\$ 29.00		
	Election Filing Fee		\$ 15.00		
	Deliquent Charge Certification		\$ 50.00		
	Special Assessment Search		\$ 25.00		
	Municipal Subsidy Application Escrow	(application for Tax Increment Financing, Tax Abatement, etc.)	\$9,000		

2023 Liquor Fees

Type

3.2% Malt Liquor On-Sale	\$ 200.00	
3.2% Malt Liquor Off-Sale	\$ 240.00	
Consumption & Display, Bottle Club	\$ 300.00	\$250 state license fee + \$50 City license fee
Consumption & Display, One Day	\$ 25.00	
Bed and Breakfast On-Sale Wine License	\$ 2,000.00	
Wine/Strong Beer License On-Sale (this includes Sunday sales)	\$ 2,000.00	
Off-Sale Intoxicating Liquor License	\$ 240.00	State Maximum allowed by law
Off-Sale Small Brewer	\$ 300.00	Includes Sunday Growler sales
Off-Sale Brew Pub	\$ 300.00	Includes Sunday Growler sales
Off-Sale Microdistillery	\$ 240.00	State Maximum allowed by law
On-Sale Intoxicating Liquor License	\$ 5,000.00	
Sunday On-Sale Intoxicating liquor	\$ 200.00	
On-Sale Brewer Tap Room	\$ 300.00	
On-Sale Brew Pub	\$ 300.00	
On-Sale Microdistillery Cocktail Room	\$ 300.00	
Temporary 3.2% Malt Liquor On-Sale	\$ 10.00	One Day
Temporary 3.2% Malt Liquor On-Sale	\$ 30.00	Multi day up to 3 days
Temporary Liquor On-Sale	\$ 50.00	One day
Temporary Liquor On-Sale	\$ 200.00	Multi day up to 4 days
License Investigation Fee	\$ 500.00	All License Types/Deposit Plus Additional Costs if Any
2 a.m. License	Varies	Set by State on Application

2023 Utility Fees

Type

Terms and Conditions

2023 Fee

Sewer - Monthly			
Monthly Basic Charge	Rate per ERU (Equivalent Residential Unit)	\$ 23.36	
1 to 2,000 gallons	Usage: 1-2000 gallons	\$ 3.22	
2001 + gallons	per 1000 gallons PLUS rate shown above	\$ 6.78	
Commercial Sewage Dumping	per 1000 gallons	\$ 60.00	
Non-metered sewer		\$ 13.02	

Stormwater - Monthly			
Monthly Basic Charge		\$ 5.63	

Water - Monthly			
Water Base Charge	Rate per ERU (Equivalent Residential Unit)	\$ 19.72	
Minnesota Water Testing Fee		\$ 0.83	
1-2,000 gallons	per 1000 gallons	\$ 2.11	
2001-8000	per 1000 gallons PLUS rate shown above	\$ 4.10	
8001-15000	per 1000 gallons PLUS rate shown above	\$ 4.99	
15001-50000	per 1000 gallons PLUS rate shown above	\$ 5.28	
50000+	per 1000 gallons PLUS rate shown above	\$ 5.85	
Hydrant Use	Minimum Charge	\$ 6.50	Per 1,000 gallons
Hydrant Meter deposit	Refundable if returned in preexisting condition	\$ 500.00	
Utility Penalty (late fee)	10% of unpaid balance per month		

Utility Area Charges			
Sewer Area Charge		\$ 3,399.00	Per acre
Water Area Charge		\$ 829.00	Per acre

2023 Utility Fees

Utility Connection Charges		Terms and Conditions	
Sewermain Trunk Charge	Fee is per ERU	\$ 5,230.00	
Sewer Inspection Fee		\$ 60.00	
Storm System Charge	Fee is per ERU	\$ 2,254.00	
Watermain Trunk Charge	Fee is per ERU	\$ 4,416.00	
Water Inspection Fee		\$ 57.00	
Water Meter Reinspection fee		\$ 134.00	
	Radio Remote (MXU Only)	\$ 195.00	
5/8" Meter, MXU, horns and connections	Minimum 1 hour installation	\$ 550.00	
1" Meter, MXU, horns and connections			Material Costs
1 1/2" Meter, MXU and flanges			Material Costs
2" Meter, MXU and flanges			Material Costs
2" C2 compound, MXU and flanges			Material Costs
3" C2 compound, MXU and flanges			Material Costs
4" C2 compound, MXU and flanges			Material Costs
Water Service Involuntary Disconnect Charge		\$ 155.00	
Water Service Voluntary Reconnect & Disconnect Charge		\$ 52.00	irrigation only
Water Service Involuntary Reconnect Charge		\$ 155.00	

Utility Miscellaneous			
Televise Lines	2 person crew - 1 hour minimum	\$ 175.00	Per hour
Utility research	Minimum 1 hour charge	\$ 50.00	Per hour
Water Meter Testing Fee		\$ 50.00	
Utility Franchise Application Fee		\$ 5,000.00	
Utility Franchise Escrow		\$ 5,000.00	

Watering Restrictions			
	1st Offense		Warning/Citation
	2nd Offense	\$ 75.00	
	3rd Offense	\$ 250.00	

2023 Planning Zoning Fees

Type

Terms and Conditions

Escrow Deposits					
	Cell/Antenna Tower	Prior to site plan review/CUP	\$10,000.00		
	Environmental Assessment Worksheet	Costs accumulated by city		Cost estimate	
	New Development Escrow	Required as part of sketch plan application	\$15,000.00		
	Project Deemed Necessary by Council		\$10,000.00		
	Resident or Non-Resident Requested feasibility study	Council Approval Required		Cost plus \$1,500 escrow	
	Developer shall maintain the escrow account in good standing throughout the planning process. If the escrow account falls below a zero balance, the city may stop all work on the project until the account is replenished to the pre-determined amount. Any remaining funds in the escrow account will be refunded upon completion of the project and acceptance by the city.				

Planning and Zoning Fees					
	Annexation Application Fee	5 acres or less	\$200.00		
	Annexation Application Fee	Greater than 5 acres	\$500.00		
	Appeal		\$200.00		
	Engineering Grading Survey Review			Cost incurred by City	
	Vacation of Property, Public Right-of-Way and Easements		\$250.00		
	Zoning Permit (Fences 6' or less, swimming pool, shed less than 120 SF, pat	One Time Administrative Fee	\$75.00		
	Subdivision Plat Extension		\$50.00		
	Subdivision	Sketch Plan	\$500.00		
		Preliminary Plat	\$500.00	Plus \$10 per lot	
		Final Plat	\$400.00	Plus \$10 per lot	
	Petition for Municipal Services	One Time Administrative Fee	\$250.00	Non-Refundable	
		Escrow	\$1,500.00		
	Comprehensive Plan Amendment	One Time Administrative Fee	\$750.00	Non-Refundable	
		Escrow	\$2,500.00		

2023 Planning Zoning Fees

Planning and Zoning Fees Continued		One Time Administrative Fee	Escrow			
	Boundary Adjustment/Lot Split	\$500.00	\$1,500.00			
	Conditional Use Permit, Variance, Interim Use Permit	\$500.00	\$1,500.00			
	Minor Subdivision (Lot division or consolidation)	\$500.00	\$1,500.00			
	Site Plan	\$500.00	\$1,500.00			
	Site Plan Amendment	\$500.00	\$1,500.00			
	Rezoning	\$500.00	\$1,500.00			
	Zoning Text Amendment	\$500.00	\$1,500.00			
	Other Planning Requests of the City Council	\$500.00	\$1,500.00			
<p>In addition to the application fee, the applicant for development plan review must also pay all costs incurred by the City including City staff time, legal, engineering, administrative, building inspection services, and services of other persons or entities employed or contracted by the City for, or in any way involved in, the review and inspection of the development plan and public utility extensions contemplated thereby, including but not limited to streets, sidewalks, trails, water lines, sanitary sewer lines, storm sewer lines, street lights, electric and gas lines, water retention areas and all other improvements intended for public use or benefit constructed or caused to be constructed by the owner and under no condition shall the fee be refunded for the failure of the City to approve the development plan. All charges incurred for this review shall be the sole responsibility of the applicant.</p> <p>All fees are doubled for after the fact applications</p>						

Miscellaneous						
	Driveway Deposit		\$	1,000.00		

Meetings						
	Regular Meeting	Planning or City Council	\$	100.00		
	Special Meeting Fee	Planning Commission	\$	200.00		
		Park Commission	\$	200.00		
		City Council	\$	250.00		
	Sign Permit		\$	100.00		
	Sign Permit Appeal Fee		\$	500.00	Plus \$1,500 Escrow	

2023 Park Fees

Type	Terms and Conditions			
Watertown Organization/Team Annual Field Use Fee	Per Season (spring, summer, fall, winter)	\$ 300.00	Plus Tax	
Non- Watertown Organization/Team Seasonal Field Use Fee	Per Season (spring, summer, fall, winter)	\$ 500.00	Plus Tax	
Watertown Team Field Use for Short Season	Less than 12 events including practice	\$ 75.00	Plus Tax	
Non-Watertown Organization/Team Field Use Fee	Per day/Event	\$ 60.00	Plus Tax	
Resident Park Facility Reservation Fee	Per Day	\$ 25.00	Plus Tax	
Non-Resident Park Facility Reservation Fee	Per Day	\$ 35.00	Plus Tax	
Concession Usage Fee (Per Year)	Per Year	\$ 50.00	Plus Tax	
Single Event (Circus, Race, Event, etc.)		\$ 250.00	Plus Tax	
Deposit per key (Concessions, Press Box, Restrooms)		\$ 25.00		
Damage Deposit for concession Stand		\$ 100.00		
Damage Deposit for scoreboard remote		\$ 100.00		
Damage Deposit for shelter/general use		\$ 100.00		
Damage/Cleanup Deposit Single Event		\$ 250.00		
Highland Park Lights	Non-Watertown Teams	\$ 60.00	Per game	
Hockey Rink Lights		\$ 60.00	Per use	
Key Deposit	Concessions, press box, restrooms, warming house	\$ 25.00	Per key	

7.375% Tax Rate

Park Dedication	Valuation per acre	\$ 40,000.00
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Tree Replacement Fee	Per caliper inch for trees not replaced	\$ 100.00
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2023 Building Permit Fees

	Total Valuation	Fees			
Permit Fees	\$0 to \$2,000.00	\$75.00 minimum. \$28.00 for the first \$500.00 plus \$3.70 for each \$100.00 or fraction thereof, to and including \$2,000.00.			
	\$2,001.00 to \$25,000.00	\$83.50 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.			
	\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.			
	\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.			
	\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.			
	\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.			
	\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof.			
Permit Valuations will be based on the supplied construction value with a minimum of the calculated value from the approved building department valuation schedule					
Building Permit Fee:					
	Schedule is 100% of the above fee schedule for Residential and Commercial Projects.				
	(Includes all Residential and Commercial building permits, Commercial plumbing permits, Commercial Mechanical permits, fire alarm/suppression permits, demolitions, etc.) when plan review is required - all permits are valuation-based unless otherwise specified)(Fences over 7', sheds over 200 sq. ft, and retaining walls over 4' required a building permit)				
	Residential Building Permit: \$75.00 minimum				
	Commercial Building Permit: \$75.00 minimum				
	Commercial Plumbing Permit: \$75.00 minimum				
	Commercial Mechanical Permit: \$75.00 minimum				
Plan Check Fee:					
	65% of the Building Permit fee for Residential and Commercial Projects				
	Master Plan: For similar plans submitted under a master plan: 25%.				
	Review of State-Approved Plans: 25% of the plan review required by the adopted fee schedule (for orientation to the plans)				
State Surcharge Fee:	For Residential and Commercial Projects				
	Schedule is based on the currently adopted State Surcharge Table - per MN Statute 326B. State Surcharge is applicable on all permits unless otherwise noted.				
Building Site Condition Escrow (erosion control & infrastructure protection):	\$2,000				
Sediment & Erosion Control Fee:					
	.0006 x permit valuation for all Building Permits except Re-Roof, Re-Side, Re-Window, Decks and Interior Remodels.				
	Minimum \$150.00 New Home or Commercial Construction, Minimum \$50.00 on any other non-exempt Construction.				
Inspections and Other Fees:					
	Reinspection fee: \$50.00				
	Additional plan review required by changes, additions, or revisions to approved plans: \$75.00 (one-half hour minimum)				
	Inspections for which no fee is specifically indicated (minimum ½ hour): \$75.00				
	Commercial Site Inspection (includes initial SEC), required on all new construction (new building and accessory structures): \$90.00				
	Residential Site Inspection (includes initial SEC), required on all new construction (new homes, detached garages, and accessory structures): \$60.00				
	Building Site Condition Escrow (erosion control & infrastructure protection): \$2,000				
	Inspections outside of normal business hours (will include travel time both ways – 2 hour minimum): \$75.00				
	Copy Charge (black/white 8.5x11 and 8.5x14) \$.25/sheet				
	Copy Charge (black/white 11x17) \$.50/sheet				
	Copy Charge (color 8.5x11 and 8.5x14) \$1.00/sheet				

	Copy Charge (color 11x17) \$2.00/sheet			
	Print or copy charge (large plan sheet) \$4.00			
	Change of Use Permit: \$100.00			
	Duplicate Inspection Record: \$25.00			
	Permit Extension/Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number issued): 50% of original permit fee			
	Permit Renewal after 6 mos. of expiration (new permit required): based on valuation of remaining work (requires new permit)			
	License Look-Up (Contractor License Verification): \$5.00 (326B.815)			
	Lead Certification (for eligible construction) Contractor Lead Certification Verification): \$5.00			
	Temporary Certificate of Occupancy – Escrow (less costs to administer): City fee TBD			
	Refunds (MN Rules Chapter 1300.0160 Subp. 9 “The municipality shall establish a permit and plan review refund policy.”)			
	o Plan Review (if plan review has not started): no charge			
	o Plan Review (if plan review has started): 0%			
	o Permit fee (if work not started) within 6 months of permit issuance by municipality): 75%			
	o Maintenance Permits (OTC): 0%			
	Special Investigation Fee: 100% of permit fee.			

Commercial Mechanical and Plumbing Fees				
	Based on valuation (plan review required) - includes commercial water heater			
Residential Plumbing Permit Fees				
	New/Replacement Fixtures: \$10 per fixture with a \$75 minimum			
	Irrigation System: \$75			
Residential Mechanical Permit Fees				
	New/Replacement Appliances: \$75 (minimum) \$37.50 each			
	Gas Fitting with Mechanical permit: \$50 (includes all gasline/fittings)			
	Gas Line only permit: \$75.00 (includes all gas lines)			
Residential Maintenance Permits				
	Reroof, Reside, Window Replacement, Door Replacement, Garage Door Replacement: \$75.00			
Permit Fees				
	Deck Permit fee	Permit valuation plus state surcharge		
	Demolition	Based on valuation (plan review required) plus state surcharge		
	Fencing over 7 Feet	Based on valuation (plan review required)		
	Fireplace - Wood	Permit valuation + Plan Review plus state surcharge		
	Irrigation - Commercial	Permit valuation (backflow preventer included) plus state surcharge		
	Pre-Fabricated SFD	\$250 plus state surcharge		
	Pre-Fabricated Foundation	Permit valuation + Plan Review plus state surcharge		
	RPZ Backflow Preventer - Commercial	Based on valuation (plan review required)		
	Reroof - Residential	\$75.00 plus state surcharge		
	Reroof - Commercial	Based on valuation (plan review required)		
	Residing - Residential	\$75.00 plus state surcharge		
	Retaining Wall - Residential 4+ feet from footing	Based on valuation (plan review required)		
	Retaining Wall - Commercial	Based on valuation (plan review required)		
	Septic - Residential	\$100.00 plus state surcharge		
	Water Heaters - Residential	\$75.00 plus state surcharge		
	Water Heaters - Commercial	Based on valuation (plan review required)		
	Water Softeners	\$75.00 plus state surcharge		

	Window/Door/Garage Door Replacement - R	\$75.00 plus state surcharge			
	Window Replacement - Commercial	Based on valuation (plan review required)			
	Zoning Permit (Fences, swimming pool, accessory structures, patio, etc. - a building permit and/or variance may also be required)	\$75.00			
Anything not listed above the permit cost is based on valuation, unless determined by the Building Official.					

Move-In					
	Pre-Move Inspection: \$180.00 each				
	Moved-In Structure (not including foundation, interior remodel, etc.): \$300.00 each				
	Move-In Mobile Home (not including foundation, interior remodel, etc.): \$500.00 each				

2023 Public Works Fees

Equipment	Terms and Conditions	Charge	
GMC 1 Ton		\$ 50.00	Per hour
	With plow and sander	\$ 80.00	Per hour
	With sprayer	\$ 80.00	Per hour
Generator - 20 hp		\$ 30.00	Per hour
Generator - Portable		\$ 20.00	Per hour
Jetter/Vac		\$ 150.00	Per hour
Toro Grounds Master 7210	With 100" deck	\$ 100.00	Per hour
	With broom	\$ 75.00	Per hour
	With snow blower	\$ 75.00	Per hour
	with v-plow	\$ 75.00	Per hour
Kubota MX 125		\$ 75.00	Per hour
	With Blower	\$ 100.00	Per hour
Kubota RTV 900		\$ 35.00	Per hour
	With post pounder	\$ 50.00	Per hour
	With sprayer	\$ 50.00	Per hour
Kubota RTV 1100		\$ 35.00	Per hour
	With Blade	\$ 50.00	Per hour
Mower - Walk Behind		\$ 20.00	Per hour
Mower - Rider		\$ 35.00	Per hour
Chain saw		\$ 25.00	Per hour
Weed trimmer		\$ 25.00	Per hour
Cut off saw		\$ 25.00	Per hour
Plate compactor		\$ 25.00	Per hour
Payloader		\$ 100.00	Per hour
	with plow	\$ 150.00	Per hour
Pickup		\$ 35.00	Per hour
	With plow	\$ 50.00	Per hour
Single Axel Truck		\$ 50.00	Per hour
	With plow and wing	\$ 75.00	Per hour
Tandem Axel Truck		\$ 80.00	Per hour
	With plow and wing	\$ 100.00	Per hour
Skid Loader		\$ 75.00	Per hour

	asphalt planer	\$ 65.00	Per hour
	box broom	\$ 65.00	Per hour
	grappel	\$ 45.00	Per hour
	auger & bit	\$ 45.00	Per hour
	plow	\$ 20.00	Per hour
	broom	\$ 20.00	Per hour
	blower	\$ 20.00	Per hour
Snow Blower Walk Behind		\$ 20.00	Per hour
Sweeper		\$ 250.00	Per hour
Tractor - 35 HP		\$ 30.00	Per hour
	With sprayer	\$ 40.00	Per hour
Tractor - 60 HP		\$ 40.00	Per hour
	With 14' mower	\$ 75.00	Per hour
Water Pumps	Both the 1 1/2" and 2" pumps	\$ 35.00	Per hour
Water Wagon		\$ 20.00	Per hour
A one hour minimum charge applies to all Public Works fees. City equipment is not rented without a city employee operator. Usage fees do not include labor.			

2023 Public Works Maintenance Supplies

Winter Maintenance Treatments			
	salt brine	\$ 0.25	per gallon
	salt brine amp 80/20 blend	\$ 0.80	per gallon
	salt brine amp 90/10 blend	\$ 0.60	per gallon
	untreated rock salt	\$ 90.00	per ton

2023 Fire Department Fees

Type	Terms and Conditions	
Aerial Ladder or Platform	Hourly Rate with Staff of 6	\$ 525.00
Engine 1250 GPM	Hourly Rate with Staff of 5	\$ 410.00
Tanker with a pump	Hourly Rate with Staff of 2	\$ 260.00
Tanker without a pump	Hourly Rate with Staff of 2	\$ 210.00
Grass Rig	Hourly Rate with Staff of 2	\$ 180.00
Heavy Rescue	Hourly Rate with Staff of 6	\$ 430.00
Light Rescue	Hourly Rate with Staff of 4	\$ 275.00
Utility	Hourly Rate with Staff of 4	\$ 240.00
Boat	Hourly Rate with Staff of 2	\$ 195.00
Haz Mat Trailer	Hourly Rate with Staff of 6	\$ 400.00
ATV	Hourly Rate with Staff of 2	\$ 150.00
A one hour minimum charge applies to all Fire Department fees. City equipment is not rented without a city employee operator. Usage fees do not include labor.		

2023 Right-of-Way Fees

Type

Annual Registration Fee	\$ 25.00			
Extra Work Added Permit	\$ 50.00			
Installing utilities in an existing conduit	\$ 125.00			
Obstruction Permit	0-7 days	8-30 days	31 or more days	
	\$ 25.00	\$ 75.00	\$ 125.00	
Residential Drop	\$ 125.00			
Utility Permit	\$ 400.00	Plus \$0.25 per foot over 300' to be capped at 5,280'		
Work without a permit fine		Double standard permit fee		

2023 Staff Fees

City Staff Rate	\$ 50.00	Per hour		
There is a minimum charge of 2 hours for staff called out after normal business hours.				
Bolten and Menk		Cost incurred		
Campbell Knutson		Cost incurred		
MK Land		Cost incurred		
Other Consultants		Cost incurred		
Police		Per contract cost		
Additional Consultant Fees. There may be situations where additional consultants are needed depending upon the circumstance. These costs will be charged to the applicant at no mark up and based on the actual costs incurred by the City.				

Financial Plans

SANITARY SEWER FUND

Table 17
Sanitary Sewer Fund
Change in Net Capital Assets

	Prior Year Actual 2020	Prior Year Actual 2021	Current Year 2022	Projected														
				2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033				
Balance of Capital Assets and Depreciation																		
Capital assets depreciable	7,341,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483	7,351,483
Capital assets non-depreciable	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602	233,602
Total capital assets	7,575,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085	7,585,085
Less allowance for depreciation	3,855,866	4,047,904	4,239,942	4,624,018	4,816,056	5,008,094	5,200,132	5,392,170	5,584,208	5,776,246	5,968,284	6,160,322						
Net capital assets	3,719,219	3,537,181	11,825,027	12,209,103	12,401,141	12,593,179	12,785,217	12,977,255	13,169,293	13,361,331	13,553,369	13,745,407						
Acquisition of Capital Assets																		
Acquisition of depreciable capital assets	12,670	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Acquisition of non-depreciable capital assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total capital assets	12,670	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less allowance for depreciation on current assets	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038
Less allowance for depreciation on new assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total increase in allowance for depreciation	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038	192,038
Change in net capital assets	(179,368)	(182,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)	(192,038)

* Number of years new assets depreciated over: 40

Financial Plans

STORM WATER FUND

Table 23
Storm Water Fund
Customer/Usage and Rates

	Prior Year		Projected											
	Actuals 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Customers and Usage														
Stormwater Monthly Basic Charge	1,498	1,404	1,333	1,352	1,371	1,390	1,409	1,428	1,447	1,466	1,485	1,506	1,527	
Stormwater Connection Charge - Storm System Charge	62	41	20	17	17	17	17	17	17	17	17	17	17	
Stormwater availability charges per acre (with Bldg Permit)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Customer Rates for Fees and Charges (Dollars)														
Stormwater Monthly Basic Charge	3.75	3.94	4.13	5.63	7.13	8.63	10.13	10.64	11.17	11.73	12.31	12.93	13.58	
Stormwater Connection Charge - Storm System Charge	1,703	1,789	1,878	2,254	2,704	2,975	3,272	3,436	3,608	3,788	3,977	4,176	4,385	
Stormwater availability charges per acre (with Bldg Permit)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Revenue by Fee Type (Dollars)														
Stormwater Monthly Basic Charge	67,432	66,386	66,075	91,357	117,323	143,972	171,306	182,297	193,958	206,330	219,453	233,684	248,789	
Stormwater Connection Charge - Storm System Charge	105,402	73,117	37,559	38,310	45,972	50,570	55,627	58,408	61,328	64,395	67,615	70,995	74,545	
Stormwater availability charges per acre (with Bldg Permit)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue by Fee Type	172,834	139,503	103,634	129,667	163,295	194,542	226,933	240,705	255,286	270,724	287,068	304,679	323,334	