

**Watertown Economic Development Authority**

April 11, 2023

<b>Agenda Item:</b>	<b>Highland Park Master Plan</b>
<b>Request for Action:</b>	<b>Consider adoption of the Highland Park Master Plan</b>
<b>Employee/Dept.:</b>	<b>Jake Foster, City Administrator</b>

**Background:**

City staff, Highland Park Stakeholders, and the Parks Commission have been developing a Master Plan for Highland Park to determine and prioritize amenities and future upgrades to the park. This project was undertaken so the City could be prepared for potential grant or loan opportunities the City and/or Highland Park stakeholders could take advantage of (e.g. the Red Devils, High School/Legion baseball teams, etc.).

The proposed Highland Park Master Plan is not meant to subscribe the City to make each purchase/upgrade identified in the plan. It is meant to merely identify Park Commission-supported improvements and prioritize those improvements for future consideration of the City Council. Some items included in the plan may not be included in any Capital Improvement Plan (CIP) drafts for several years, or they may be left out entirely.

After several meetings, as detailed in the timeline portion of the Highland Park Master Plan document, the Park Commission voted to recommend approval of the document pending several changes that were directed to staff and Bolton and Menk at their November 12, 2022, meeting.

**Note:** There is a line item in the timeline stating the document “was” approved by Council at the April 11, 2023 meeting. Should Council decide not to approve the document, that line item would be revised.

**Recommendation:**

Staff recommends approval of the Highland Park Master Plan

**Budget Impact:**

TBD – each item would require separate approval by City Council as part of the annual CIP process.

**Funding Source:**

Capital Improvement>Parks

**Attachments:**

Highland Park Master Plan Draft