

**Watertown City Council**

May 23, 2023

<b>Agenda Item:</b>	<b>Highland Park Bathrooms and Press Boxes – Project PF062</b>
<b>Request for Action:</b>	<b>Approve Solicitation of Quotes for the Highland Park Bathrooms and Press Boxes Project</b>
<b>Employee/Dept.:</b>	<b>Jake Foster, City Administrator</b>

**Background:**

During the 2023 Capital Improvement Project (CIP) budgeting process, staff identified a need to upgrade the bathrooms and press boxes at Highland Park, all of which are in significant disrepair. These projects were also included in the Highland Park Master Plan that was adopted by City Council earlier this year.

These projects were also discussed at the April 19, 2023, Park Commission meeting. The commissioners provided direction to staff to work with Bolton and Menk to develop a work list to standardize the quotes for the projects. Bolton and Menk has not yet been able to complete that work list, but it will be used in the solicitation of quotes once it is completed if approved by City Council.

**Budget Impact:**

\$75,000 has been budgeted for these projects in the City's 2023 CIP budget.

**Funding Source:**

Capital Funds>Parks Fund>PF062

**Recommendation:**

Staff recommends approving the solicitation of quotes for the Highland Park bathrooms and press boxes upgrade projects.

**Motion Type:**

Simple majority vote of members present.

**Requested Action/Motion:**

*"I move to approve the solicitation of quotes for the Highland Park bathrooms and press boxes upgrade projects."*

**Attachments:**

None