

Watertown City Council

February 10, 2026

Agenda Item:	Step Movement for Connie Kammerer
Request for Action:	Approve Step Movement for Connie Kammerer
Employee/Dept.:	Michael Sommerfeld, Administrative Services Director

Background:

Connie Kammerer, Administrative Assistant, is eligible for step movement based on a satisfactory review of her performance upon her work anniversary date of February 20th.

The Personnel Committee met on February 3rd to review Connie's performance evaluation. At that meeting there was unanimous consensus to recommend that Connie be moved to Step 4 of Grade 9 of the approved pay scale. Step movements have been approved and accounted for in the proposed 2026 budget.

Budget Impact:

N/A

Funding Source:

General fund

Recommendation:

Staff recommends approving the step movement for Connie Kammerer.

Motion Type:

Simple majority vote of members present.

Requested Action/Motion:

"I move to approve the step movement for Connie Kammerer to Grade 9, Step 4."

Attachments:

None