

**Watertown City Council**

February 24th, 2026

**Agenda Item: Fire Station Improvements****Request for Action: Motion to Approve the Solicitation of Quotes for Roof Top HVAC Unit****Department: Tom Hanson, Fire Chief****Background:**

The 2026 CIP outlines the replacement of a rooftop HVAC Unit for the Fire Station. Staff is asking to solicit quotes for these items to allow for ample scheduling for contractors prior to the summer months.

Each floor of the fire station has a dedicated HVAC unit that is mounted on the roof of the fire station. The upstairs unit was replaced in 2024, the lower level unit was installed in 2016. Although these units are maintained on a regular basis, the lower level unit has started to become increasingly more subject to internal component failures including belts and internal equipment. It was discovered at the onset of winter that the refrigerant and oil had leaked out of the unit, rendering it unusable for AC functions in the summer. The expected lifespan for these units is approximately 10 years. Because of the need for our station to function as an EOC, these units are recommended for replacement at this interval, prior to complete failure.

Staff is recommending that we proceed with gathering quotes for the RTU replacement at the Fire Station.

**Budget Impact:**

Staff has budgeted \$30,250 for the Roof Top HVAC Unit

**Funding Source:**

FC019-2 (Roof Top Air Conditioner # 2)

**Attachments:**