



Watertown Economic Development Authority

Ken Grotbo
Cory Mitteness
Roxanne Wilmes
Mike Walters
Lindsay Guetzkow

1/11/2022 - Minutes

1. Roll Call

EDA Chair Ken Grotbo called the Watertown Economic Development Authority meeting to order at 8:30 a.m. on January 11, 2022 in the Council Chambers of City Hall.

EDA Members present: Grotbo, Cory Mitteness, Roxanne Wilmes, Mike Walters, and Lindsay Guetzkow.

Staff present: City Administrator Jake Foster

Others present: Parker Smith, CGPI applicant/owner of Watertown Warehouses.

2. Adopt Agenda

MITTENESS MOVED, GUETZKOW SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. ALL PRESENT VOTED AYE. MOTION CARRIED.

3. New Business

3.A. Approve Minutes From December 7, 2021

WALTERS MOVED, MITTENESS SECONDED A MOTION TO APPROVE THE MINUTES FROM DECEMBER 7, 2021. ALL PRESENT VOTED AYE. MOTION CARRIED.

3.B. 2022 CGPI Application

City Administrator Foster introduced the agenda item and provided additional background information on the Carver County CDA's Community Growth Partnership Initiative (CGPI) grant program and the process by which applications for the program may be submitted. He further outlined the project and the recommended request that would be made with the approved application. Park Smith provided additional detail on his Watertown Warehouses project and answered questions EDA members had. EDA members expressed their support and excitement for the project.

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT RESOLUTION #2022-01EDA

AUTHORIZING THE WATERTOWN WAREHOUSE APPLICATION TO THE CPGI GRANT PROGRAM. ALL PRESENT VOTED AYE. MOTION CARRIED.

3.C. 2022 EDA Office Roles

Foster introduced the topic by stating that the EDA needed to elect new officer roles for 2022. EDA members and staff discussed the bylaws and in what capacities staff and EDA members could serve.

MITTENESS MOVED, GUETZKOW SECONDED A MOTION TO MAINTAIN THE SAME OFFICER ROLES AS 2021. ALL PRESENT VOTED AYE. MOTION CARRIED.

4. Updates

5. Adjourn

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADJOURN THE MEETING AT 9:24 AM. ALL PRESENT VOTED AYE. MOTION CARRIED.

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