



Watertown City Council
Regular Meeting

Mayor Steve Washburn
Lindsay Guetzkow
Adam Pawelk
Michael Walters
Dan Schuette

3/22/2022 - Minutes

1. Call To Order And Roll Call

Call To Order And Roll Call Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:30 p.m. Tuesday, March 22, 2022, by Mayor Steve Washburn.

Councilmembers present: Washburn, Mike Walters, Adam Pawelk, Dan Schuette, and Lindsay Guetzkow.

City Staff present: City Administrator Jake Foster, Public Services Director Mike Dressel, Public Utilities Director Doug Kammerer, and Utilities Operator Logan Pysick.

Those who signed in: Carver County Commissioner, Tim Lynch.

Others present: Kayla Pascoe, Candidate for Minnesota House of Representatives in District 17B and Tammy Omdal, Northland Securities and City of Watertown's Financial Advisor.

2. Adopt Agenda

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 5-0.

3. Consent Agenda Discussion And Approval

PAWELK MOVED, SCHUETTE SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 5-0.

3.A. Approve City Council Special Meeting Minutes From March 4, 2022

3.B. Approve City Council Work Session Minutes From March 8, 2022

3.C. Approve City Council Regular Meeting Minutes From March 8, 2022

- 3.D. Adopt Resolution #2022-22, Approving Temporary Intoxicating Liquor License For Watertown Lions
- 3.E. Adopt Resolution #2022-23, Approving Peddler, Canvasser, And Transient Merchant Permit For Elephant Joe's
- 3.F. Authorize Firefighter Recruitment
- 3.G. Crow River Stabilization Pay App 1
- 3.H. Road Maintenance Agreement With Watertown Township

4. Open Forum

Carver County Commissioner, Tim Lynch addressed Council speaking of the upcoming County road projects in Watertown. He also included information on the County's efforts to expand broadband access throughout Carver County.

After Commissioner Lynch, Kayla Pascoe addressed Council announcing her candidacy for the Minnesota House of Representatives District 17B, and her focus and intentions if elected to the office.

5. New/Old Business

- 5.A. Adopt Resolution# 2022-25, Approving 2022 Utility Rate And Debt Study

City Administrator Foster introduced Tammy Omdal the City of Watertown's financial advisor from Northland Securities and provided the background for the utility rate and debt study. Ms. Omdal presented the study along with the cost estimates for upcoming projects and other future enterprise fund expenses. She also provided recommendations for utility rates for each utility fund (water, sanitary sewer, and stormwater). Ms. Omdal addressed questions presented by Councilmembers and reiterated that the study was meant to be updated to adapt to future changes and impacts on each fund.

WALTERS MOVED, SCHUETTE SECONDED A MOTION TO ADOPT RESOLUTION #2022-25 APPROVING THE 2022 RATE AND DEBT STUDY. MOTION CARRIED 5-0.

- 5.B. 2022 Pavement Maintenance RFQ

Public Services Director, Mike Dressel introduced the agenda item for the request for quotes for the 2022 pavement maintenance program. Mr. Dressel stated that what is being requested is the next programmed project of the City's overall road maintenance program. He further stated that staff is recommending that the portion of the City streets due to be chip sealed be deferred to a future year as the roadways are still in good condition. Dressel included that staff was still recommending that crack sealing and the application of RePlay be completed as proposed and programmed in the City's road maintenance program. General discussion and questioning took place.

PAWELK MOVED, WALTERS SECONDED A MOTION TO ADOPT RESOLUTION #2022-24 AUTHORIZING THE SOLICITATION OF QUOTES FOR THE 2022 PAVEMENT MAINTENANCE PROGRAM. CARRIED 5-0.

- 5.C. 2022 Community Programming Disbursements

City Administrator Foster provided details on the applications received and the total amount of dollars requested for the 2022 Community Programming Grants. There were eight (8) organizations requesting a total of \$14,000. The amount budgeted for 2022 was \$10,000. Foster detailed the staff recommendations for disbursements. Staff recommended that the Council cap the maximum disbursement at \$2,000 and award that maximum to the one organization that requested above that

amount. Staff further recommended that the two organizations requesting \$1,000 receive that amount, and the remaining balance of the \$10,000 is distributed equally among the remaining organizations who all requested \$1,500 or \$2,000.

Councilmember Walters voiced his support for each of the organizations but added concerns for future years if unreputable or less positive organizations applied for grants.

PAWELK MOVED, WASHBURN SECONDED A MOTION TO ADOPT RESOLUTION #2022-27 APPROVING THE 2022 COMMUNITY PROGRAMMING DISBURSEMENTS AS PRESENTED. MOTION CARRIED 4-0. (GUETZKOW ABSTAINED)

5.D. Wetlands Of Watertown Deed Transfer

City Administrator Foster provided background on the Wetlands of Watertown Deed Transfer. This was an item that Council approved at the May 11, 2021, City Council meeting, but it was found to require to be approved first by the Planning Commission. This item received that approval from the Planning Commission and now needed re-approval from Council.

SCHUETTE MOVED, PAWELK SECONDED A MOTION TO ADOPT RESOLUTION #2022-26 APPROVING THE EXECUTION OF LAND TRANSFER TO CARVER COUNTY AND ACCEPTING EASEMENTS. MOTION CARRIED 4-0. (GUETZKOW DEPARTED AT 7:45 PM AND WAS NOT PRESENT FOR REMAINING VOTES)

6. Other Reports

City Administrator Foster provided a report on the upcoming Fox 9 Townball Tour and an update from the Park Commission. Councilmember Pawelk added input to the Park Commission update, and Councilmember Walters provided an update from the most recent Chamber of Commerce meeting he attended.

7. Claims

7.A. Approve Claims Roster For March 22, 2022

WALTERS MOVED, SCHUETTE SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER. MOTION CARRIED 4-0 .

8. Adjournment

SCHUETTE MOVED, PAWELK SECONDED A MOTION TO ADJOURN THE MEETING AT 7:50 PM. MOTION CARRIED 4-0.

309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388

Steve Washburn, Mayor

ATTEST: _____

Lynn Tschudi, Admin. Services Director