



## Watertown Park Commission Meeting

DeAnna Clemens  
Terry Gallagher  
Danette Painschab  
Joel Skoog  
Brad Kipp  
Brian Lonquist  
Adam Pawelk

5/19/2021 - Minutes

### 1. Call To Order And Roll Call

Park Commission Chair Danette Painschab called the Watertown Park Commission meeting to order at 6:37 p.m. Wednesday, May 19, 2021 at 11695 County Road 20, Watertown, MN 55388.

Park Commission members present: Painschab, Terry Gallagher, Joel Skoog, Brad Kipp, DeAnna Clemens, and Brian Lonquist.

Staff members present: City Administrator Shane Fineran and Administrative Services Director Lynn Tschudi.

Guest present: Jim May from Marketplace Foods.

### 2. New Business

#### 2.A. Disc Golf Course Ribbon Cutting

Park Commission members held a ceremonial ribbon cutting at the Oak Grove Community Park Disc Golf Course. Guest Jim May was present to assist with the ribbon cutting ceremony.

#### 2.B. Approve March 17, 2021 Meeting Minutes

**SKOOG MOVED, KIPP SECONDED A MOTION TO ADOPT THE MARCH 17, 2021 MINUTES. ALL PRESENT VOTED AYE, MOTION CARRIED.**

#### 2.C. Sunset Ridge Playground 4th Phase

City Administrator Fineran said the fourth phase of the Sunset Ridge Park has been planned since 2018. With the rapid new development in the Forest Hills Development, this fourth phase is moving forward quicker than planned due to the collection of \$111,000 of park dedication fees. Fineran said the total cost of the play equipment and installation is \$59,080.17. The equipment will include items for the 2-12 age ranges.

**CLEMENS MOVED, GALLAGHER SECONDED A MOTION TO RECOMMEND ACQUISITION AND INSTALLATION FOR SUNSET RIDGE PHASE 4 PARK EQUIPMENT TO THE CITY COUNCIL. ALL**

**PRESENT VOTED AYE, MOTION CARRIED.**

3. Updates From Staff

City Administrator Fineran updated on the Sugarbush Park improvements and Madison trail. He expects the project to be completed by the end of June. He also updated on the Highway 25 street improvement project. Fineran thanked the commission for their hard work the past 7 years while he has been the City Administrator and noted that every park except one has been improved while he has been with Watertown. His final day at the City will be June 4.

4. Adjournment

**KIPP MOVED, SKOOG SECONDED A MOTION TO ADJOURN THE MEETING AT 6:53 PM. ALL PRESENTED VOTED AYE, MOTION CARRIED.**

DRAFT