



Watertown City Council

Regular Meeting

Mayor Steve Washburn
Lindsay Guetzkow
Adam Pawelk
Michael Walters
Dan Schuette

6/22/2021 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:30 p.m. Tuesday, June 22, 2021, by Mayor Steve Washburn. Council Members present: Washburn, Mike Walters, Adam Pawelk (arriving at 6:40), Lindsay Guetzkow, and Dan Schuette. City Staff present: Interim City Administrator Jeff O'Neill, Administrative Services Director Lynn Tschudi, Utilities Superintendent Doug Kammerer, and City Engineer Andrew Budde.

GuestS: Jim May and Kyle Jarvis.

2. Adopt Agenda

GUETZKOW MOVED, WALTERS SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. MOTION CARRIED 4-0.

3. Consent Agenda Discussion And Approval

SCHUETTE MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 4-0.

3.A. Adopt A Motion To Approve Regular Meeting Minutes From 05/25/2021

3.B. Adopt A Motion To Approve Workshop Minutes From 05/25/2021

3.C. Adopt A Motion To Approve Workshop Minutes From 06/08/2021

3.D. Adopt A Motion To Approve Regular Meeting Minutes From 06/08/2021

- 3.E. Adopt Resolution #2021-75 Approving Lions Temporary Liquor License
 - 3.F. Adopt Resolution #2021-74 Approving The Hiring Of Part-Time Office Assistant.
 - 3.G. Adopt Resolution #2021-76 Accepting Donation From The American Legion In The Amount Of \$1,000 For Improvements Or Maintenance To Highland Park.
 - 3.H. Approving Payment No 1 To Valley Paving For Work Completed In The Amount Of \$327,216.
 - 3.I. Adopt Resolution #2021-79 Authorizing City Of Watertown To Submit A 2022 Capital Budget Request To The State Of Minnesota For Infrastructure Financial Assistance Related To The Wastewater Treatment Facility Expansion
4. Open Forum

Doug Kammerer updated Council on the water usage in the City. Since the last council meeting, the water tower levels have decreased to an average of 575,000 gallons per day. Kammerer said one-third of an inch of rain decreased the average to 375,000 gallons a day. Kammerer encouraged residents to follow the no watering between 10 am – 5 pm.

Kyle Jarvis, President of the Chamber of Commerce, recognized the City of Watertown for their efforts during the pandemic by presenting a plaque to Council.

5. New/Old Business

5.A. Consideration Of Award Of 2021 CIP Contract

City Engineer Andrew Budde said the Cured in Place Pipe (CIPP) is budgeted in the capital improvement plan for 2021. Budde said there were four vendors who bid on this project with the low bidder being Visu-Sewer in the amount of \$112,474.25. The budget for this item was \$101,775, but staff noted an additional segment that would make sense to complete in 2021.

Pawelk asked if the segment should be moved to next year to avoid going over budget this year. Budde said prices will likely increase next year so it makes sense to complete it this year. He said it will need to be completed so whether it is done this year or next does not matter.

GUETZKOW MOVED, PAWELK SECONDED A MOTION TO ADOPT RESOLUTION 2021-78, AWARDING THE 2021 CURED IN PLACE PIPE LINING PROJECT. MOTION CARRIED 5-0.

5.B. Watertown Area Fine Arts Council Request For Waiver And Parking Lot Closure

Jim May addressed Council to inform them of the upcoming Watertown Area Fine Arts Council concert events. The Fine Arts Council is requesting to use the City Hall parking lot and bathrooms for free concerts from 6:30-8:30 pm for three upcoming dates. May is asking Council to waive all fees. He is interested in alcohol being consumed on site either to be brought in by patrons or sold by the Watertown Lions. Tschudi informed that an intoxicating liquor license could not be turned around by the July 8 concert due to the State of Minnesota needing 30 days to process a temporary intoxicating liquor license.

WALTERS MOVED, GUETZKOW SECONDED A MOTION TO APPROVE PARKING LOT CLOSURE AND FEE WAIVER AND ALLOW ALCOHOL SERVICE BY THE WATERTOWN LIONS IF DESIRED. MOTION CARRIED 5-0.

6. Other Reports

Administrative Services Director Tschudi updated on the accounting software search.

Engineer Budde updated on the Highway 25 paving and fencing installation. Completion is expected mid to late July. Guetzkow asked if there will be any inspection of City streets to see if there has been any wear and tear due to the redirected traffic. Budde said it would fall onto the City for any repairs.

Jeff O'Neill updated Council on:

1. Future workshops
2. Library moisture
3. Carver county water management
4. Fire fighter recruitment

Council Member Pawelk updated on the annual Rick Johnson Park cleanup. Pawelk asked Budde if the City has received the grant for the native grasses. Budde said yes and paperwork for execution will be coming.

Council Member Guetzkow asked what the final completion is for the Sugarbush park. Budde said it will be complete by the end of July. Guetzkow informed Council that the new Community Education Director will be Amy Dimler, the current Kids Company Director.

Mayor Washburn encouraged Council and staff to stay focused with so much on their plates.

7. Claims

PAWELK MOVED, SCHUETTE SECONDED A MOTION TO APPROVE THE 2021 CLAIMS. MOTION CARRIED 5-0.

7.A. Approve Claims Roster For 2021 Budget

8. Adjournment

GUETZKOW MOVED, SCHUETTE SECONDED A MOTION TO ADJOURN THE MEETING AT 7:21 PM. MOTION CARRIED 5-0.