



Watertown City Council  
Regular Meeting

Mayor Steve Washburn  
Lindsay Guetzkow  
Adam Pawelk  
Michael Walters  
Dan Schuette

7/12/2022 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:30 p.m. on Tuesday, July 12, 2022, by Mayor Steve Washburn.

Councilmembers present: Steve Washburn, Adam Pawelk, Michael Walters, Lindsay Guetzkow, and Dan Schuette.

Councilmembers absent: None.

City Staff present: City Administrator Jake Foster, City Planner Mark Kaltsas, Administrative Services Director Maggie Reisdorf and Public Services Director Mike Dressel.

2. Adopt Agenda

**WASHBURN REQUESTED TO REMOVE ITEM 5C – 2023 BUDGT SCHEDULE AND 2022 YTD FINANCIALS FROM THE AGENDA. COUNCILMEMBER WALTERS MOVED TO ADOPT THE AGENDA WITH THE REQUESTED CHANGE. SCHUETTE SECONDED. MOTION CARRIED 4-0.**

3. Consent Agenda Discussion And Approval

3.A. Approve City Council Workshop Meeting Minutes for June 28, 2022.

3.B. Approve City Council Regular Meeting Minutes for June 28, 2022.

3.C. Firefighters Appointments.

3.D. Street Use for Rails to Trails 2022

3.E. Election Judge Appointments

**COUNCILMEMBER PAWELK MOVED TO ADOPT THE CONSENT AGENDA. SCHUETTE SECONDED.  
MOTION CARRIED 4-0.**

- 3.A. 3A - June 28 2022 Workshop Meeting Minutes
- 3.B. 3B - June 28, 2022 City Council Meeting Minutes
- 3.C. 3C - Firefighter Appointments
- 3.D. 3D - Street Use For Rails To Trails 2022
- 3.E. 3E - Election Judge Appointments

4. Open Forum

Resident, Andy Gosha, presented a concern to the city council that is taking place in his neighborhood. He referenced the street entrance off Ironwood Ave. Gosha stated that there have been several occasions in which cars exit the street and drive off into the land and deliberately run over trees and cause other vandalism. He informed that there is increased vandalism and speeding in the area.

He proposed that the City Council increase police presence in that area, install speed bumps within the roadway, add signage and/or add decorative boulders in the boulevards.

He thanked the City Council for their time and that he appreciated their swift action and solution in the matter.

Washburn asked that Gosha connect with staff and stated that his concerns will be reviewed and brought back to the City Council at a future meeting for further discussion.

5. New/Old Business

- 5.A. 5A - Salt Storage Building

**Guetzkow entered the meeting at 6:40 p.m.**

Public Services Director, Mike Dressel, introduced this item to the City Council.

Dressel informed that at the June 12, 2022, City Council meeting, the City Council authorized staff to solicit bids for a new salt storage facility. He explained that the salt storage facility would be 41 feet wide and 50 feet deep. He informed that the shed is designed to hold up to 600 tons of salt. Dressel reviewed one quote that was received from Greystone Construction at \$96,800.00. He said that Greystone is part of the Sourcewell Cooperative Purchasing and that this item has been budgeted for in the amount of \$100,000.

Dressel explained that the quote did not include site work for soil corrections and that the soil work would be performed in conjunction with the moving of a watermain in that area that is part of the wastewater treatment plant project.

Dressel informed that the aggregate base and asphalt pavement is an additional cost. He provided information on the alternate bid from Greystone Construction for the aggregate and pavement in the amount of \$17,100.00. He explained that this cost would bring the project \$13,900.00 over the planned budget.

Dressel recommended pushing off a different 2022 project that included the replacement of tube heaters in the Public Works 3<sup>rd</sup> building as a way to offset the extra cost of the salt storage facility. He

explained that this would cover at least \$11,255.00 and that staff would still need to find the remaining \$2,645.00.

Pawelk asked if this shed could be expanded on in the future.

Dressel explained that the shell of the building has a lifespan between 20 – 22 years. He thought that the structure could expand at least a few feet if needed in the future.

Schuette expressed support for the project stating that he likes that there will be cost savings related to staff driving time, bulk purchases, etc.

Washburn asked for specific details on the location of the shed. He wondered about a future expansion off of the public works building if needed. He expressed concern about future space needs and if this location would create limitations in the future.

Dressel provided information about future expansion options off the current public works building. He agreed that after the completion of the wastewater treatment project that a space needs analysis would be helpful. Dressel explained that the public works buildings are completely surrounded by floodplains and therefore makes options limited for expansion.

Washburn questioned the location in which the shed is projected to go.

Dressel stated that it would be difficult to find another location.

Washburn asked if it could be placed at the compost site.

Dressel provided information on the “state” site and how that site could be used in the future for cold storage needs.

Foster explained that in conversations with staff that it was noted that bay number 4, 5 and 6 could have the walls “punched out” and that an additional 30 feet could be added to the building. He agreed that the state site would be a good location for future cold storage.

**PAWELK MOVED TO APPROVE RESOLUTION #2022-55 APPROVING THE LOW BID AND AWARD OF PROJECT CONTRACT TO GREYSTONE CONSTRUCTION. GUETZKOW SECONDED. MOTION PASSED 4-1. (WASHBURN NAY).**

Pawelk stated that he appreciated the conversation on the storage needs. He recommended continuing the discussion on future space needs in conjunction with the Capital Improvement Plan. He expressed support for the proposed location.

Guetzkow agreed with the location and recommended to also keep reviewing space needs.

Washburn agreed that there needs to be more around the space needs review. He said that he didn't disagree with the location, but felt that it should be delayed until more information about space needs was provided.

#### 5.B. 5B - Rails To Trails Fireworks

Foster explained that in the past, the Watertown Lions Club and the Rails to Trails Festival, have donated the funds to the city for a fireworks display for the festival. He said that the city enters into a license agreement to be able to use the determined launch site and also enters into the agreement with the fireworks company; Flashing Fireworks Spectacular, Inc.

Foster provided information on the license agreement.

He went into details about the fireworks contract and increased costs. He reviewed an increased cost of \$2,056.00 for 2022 from \$6,890.00 in 2021.

Foster explained that the City Council could approve to cover the extra cost in order to get a similar show in shots and length as the previous year, or reduce the shots and length to keep the price similar to 2021.

Foster asked the City Council to consider the adoption of Resolution 2022-56 that would approve the fireworks display agreement.

Guetzkow informed that all festival costs are up this year.

**PAWELK MOVED TO ADOPT RESOLUTION 2022-56 APPROVING THE FIREWORKS DISPLAY PROPOSAL. WALTERS SECONDED. MOTION PASSED 4-0-1. (GUETZKOW ABSTAINED BECAUSE SHE IS ON THE FESTIVAL BOARD).**

Pawelk explained that he would hate to see the display shots and length reduced. He said that it is a well-attended event and that people enjoy it. He said that he is in favor of the city picking up the extra cost.

Walters stated that it is unfortunate that costs are so high, but agreed the people look forward to this event and supported covering the extra cost.

Guetzkow said that the fireworks vendor is great to work with and that they do a great job.

5.C. 5C - 2023 Budget Schedule And 2022 YTD Financials

Removed.

5.D. Consider Amendment To Conditional Use Permit/Site Plan For Cellular Antenna Located At 700 Lewis Avenue N. (North Tower)

City Planner, Mark Kaltsas, introduced this item to the City Council.

He informed that an application was submitted by T-Mobile and American Tower requesting that the city consider the following actions for a tower on the property located at 700 Lewis Ave North:

1. A conditional use permit to allow collocation of new wireless antennas on the existing tower.
2. Site plan review for the subject property.

Kaltsas explained that the City Code, Chapter 60, regulates Wireless Communication Towers and Antennas.

Kaltsas reviewed that there are two wireless communication towers at this property location and that the request is regarding the tower located along the north property line adjacent to the sewer ponds. He explained that Verizon is currently the only provider located on this monopole tower. He provided information regarding a previous conditional use permit that was issued in 2006 that allowed for the construction of the tower.

Kaltsas explained that T-Mobile is proposing to collocate at this site. He went into detail about the installation specifics and requests.

Kaltsas said that the request was brought to the Planning Commission for review and discussion. He stated that the Planning Commission recommended approval of the request with conditions. He said that a public hearing was held at the Planning Commission meeting and that there were no comments

made at the public hearing or submitted ahead of time.

**WALTERS MOVED TO APPROVE RESOLUTION NO. 2022-60 APPROVING A CONDITIONAL USE PERMIT AMENDMENT AND SITE PLAN REVIEW AS REQUESTED BY T-MOBILE FOR THE PROPERTY LOCATED AT 700 LEWIS AVE NORTH. SCHUETTE SECONDED. MOTION PASSED 5-0.**

- 5.E. Consider Amendment To Conditional Use Permit/Site Plan For Cellular Antenna Located At 700 Lewis Avenue N. (South Tower)

City Planner, Mark Kaltsas, introduced this item to the City Council.

He informed that an application was submitted by Pyramid Network Services/Dish Wireless LLC and Global Signal Acquisition requesting that the city consider the following actions for a tower on the property located at 700 Lewis Ave North:

1. A conditional use permit to allow collocation of new wireless antennas on the existing tower.
2. Site plan review for the subject property.

Kaltsas explained that the City Code, Chapter 60, regulates Wireless Communication Towers and Antennas.

Kaltsas reviewed that there are two wireless communication towers at this property location and that the request is regarding the tower located to the south on the property. He explained that there are currently three different carriers on the existing towers that are all permitted by a conditional use permit.

Kaltsas explained that Dish Wireless LLC is proposing to collocate at this site. He went into detail about the installation specifics and requests.

Kaltsas said that the request was brought to the Planning Commission for review and discussion. He stated that the Planning Commission recommended approval of the request with conditions. He said that a public hearing was held at the Planning Commission meeting and that there were no comments made at the public hearing or submitted ahead of time.

**WALTERS MOVED TO APPROVE RESOLUTION NO. 2022-61 APPROVING A CONDITIONAL USE PERMIT AMENDMENT AND SITE PLAN REVIEW AS REQUESTED BY PYRAMID NETWORK SERVICES FOR THE PROPERTY LOCATED AT 700 LEWIS AVE NORTH. SCHUETTE SECONDED. MOTION PASSED 5-0.**

6. Other Reports

Foster reported that there will be an EDA meeting on July 14, 2022 at 8:30 am to discuss at truck fee waiver request.

Pawelk stated that there is a Park Commission next Wednesday, July 20, 2022 at 6:30 pm. He mentioned that instead of a meeting, the Park Commission may do their annual cleanup day.

Guetzkow provided information on the upcoming Rails to Trails Festival. She stated that they are still accepting sponsorships, parade registrations and enrollment in the gold tournament. She informed that there would not be a car show this year due to lack of a coordinator.

Washburn informed that he has received some calls about the Commission on Again and the desire to get the commission up and running again.

7. Claims

7.A. 7A - Claims Packet 7-12-22

PAWELK MOVED TO APPROVE THE JULY 12, 2022 CLAIMS PACKET, SCHUETTE SECONDED.  
MOTION PASSED 5-0.

8. Adjournment

**SCHUETTE MOVED TO ADJOURN THE MEETING AT 7:20 PM, WALTERS SECONDED. MOTION PASSED 5-0.**

**309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388**

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Steve Washburn, Mayor

ATTEST: \_\_\_\_\_

Margaret Reisdorf, Admin. Services Director