



Watertown City Council
Regular Meeting

Mayor Steve Washburn
Lindsay Guetzkow
Adam Pawelk
Michael Walters
Dan Schuette

9/13/2022 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 7:00 p.m. on Tuesday, September 13, 2022, by Acting Mayor Mike Walters.

Councilmembers present: Mike Walters, Adam Pawelk, and Lindsay Guetzkow.

Councilmembers absent: Steve Washburn and Dan Schuette.

City Staff present: City Administrator Jake Foster, Administrative Services Director Maggie Reisdorf, Public Services Superintendent Mike Dressel and Fire Chief Tom Hanson.

Others Present: Kay Thul, Shawn Nelson, Raul LaParra and Tara Gesy.

2. Adopt Agenda

ACTING MAYOR WALTERS REQUESTED TO TABLE ITEM 5.B. BUDGET WORKSHOP AND MOVE ITEM 5.D. AUTOMATIC EXTERNAL DIFIBRILLATOR REPLACEMENT TO CONSENT AGENDA. COUNCILMEMBER GUETZKOW MOVED TO ADOPT THE AGENDA WITH THE CHANGES. COUNCILMEMBER PAWELK SECONDED. MOTION CARRIED 3-0

3. Consent Agenda Discussion And Approval

COUNCILMEMBER PAWELK MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. COUNCILMEMBER GUETZKOW SECONDED. MOTION CARRIED 3-0.

3.A. 3A - August 23, 2022 City Council Workshop Meeting Minutes

3.B. 3B - August 23 City Council Meeting Minutes

3.C. 3C - WWTF Pay Applications No. 3 And No. 4

3.D. 3D - Data Practices Designations And Documents

3.E. 3E - Step Movement For Doug Kammerer

3.F. 3F - Adventure Bowls Transient Merchant Permit

3.G. 3G - LOA Request

4. Open Forum

Tera Gesy, owner of a food truck, Adventure Bowls, addressed the City Council regarding a complaint that she received from a resident regarding the placement of her food truck on a private property recently. She informed that her business had been privately invited to the property and subsequently received a complaint from a local resident. She informed that she has over 12 other city permits.

She explained that when her business was invited to the private property, she reviewed city code and did not find anything within the code that would indicate that she needed a permit or permission to accept the invitation. She stated that she subsequently parked her food truck on the private property and later was contacted by the City of Watertown to apply for a solicitor license.

Gesy explained that her food truck business is not a solicitation business because they do not solicit people. She acknowledged that the food truck business has grown significantly over the past few years and as a result many cities have adopted food truck ordinances. She recommended that the City of Watertown create an ordinance specifically for food trucks.

She expressed her passion for her work and asked that the City of Watertown take steps to support small business.

Walters thanked Gesy for her comments and acknowledged that this is a "grey area" for the City of Watertown currently as the food truck business has grown significantly over that past year. He mentioned that the City of Watertown needs to look into updating the City Code to better support the food truck business.

5. New/Old Business

5.A. 5A - Tuscany Village HOA Water Credit Request

City Administrator, Jake Foster, introduced this item to the City Council. He informed that representatives of the Tuscany Village Homeowner's Association were present at the meeting to discuss an irrigation leak that they had experienced in July 2022. Foster explained that the leak was caught fairly quickly and fixed, however the leak had resulted in higher than normal water usage. He informed the City Council that the representatives are asking the City Council to consider a credit to the utility account for the accidental leak.

Shawn Nelson, a representative of the Tuscany Village Homeowner's association, introduced himself and provided more detail on the irrigation leak that led to an additional 100,000 gallons of water to be used in July 2022. He asked if the City Council would consider a credit for the leak.

Acting Mayor, Walters, explained that these requests have come to the City Council in the past and the precedent has been set that water charges, if the water is used, hasn't been forgiven. He explained that in situations where water has been used only and not gone down the drain, the city has waived wastewater treatment fees.

Pawelk and Guetzkow agreed that this has been the precedent set over time.

5.B. 2023 Budget Workshop 3

Tabled.

5.C. 5B - LUCAS Device

Fire Chief, Tom Hanson, presented this item to the City Council. He informed that at a recent City Council meeting, there was discussion that focused on the replacement options for the Fire Department's current 2011 ZOLL Autopulse mechanical CPR device machine that delivers compressions.

At the August 23, 2022 City Council meeting, the City Council asked staff to solicit pricing on a LUCAS device and a replacement of the 2011 Autopulse.

Hanson stated that with the state bid pricing program, the cost of the LUCAS 3 device and necessary supporting accessories would be \$15,929.60. He explained that the purchase would come with a one (1) year warranty on the device. Hanson explained that the city would have the option to trade in the current Autopulse device for \$3,000 to reduce the cost to \$12,929.60.

Hanson estimated the life expectancy of the machine to be approximately 10 years. He stated that the delivery time frame would be about 10 weeks; less if there are some currently in unallocated inventory.

Hanson reviewed an additional three-year warranty option called "ProCare Service Plan" that would start after the one (1) year warranty period. He informed that this warranty could be purchased now or just prior to the one (1) year warranty ending. He stated that the coverage would include yearly preventative maintenance checks, repairs, loaners (if needed) and battery replacements. He said that the cost of that warranty was \$4,506.00.

Pawelk mentioned that he liked the idea of the extended warranty. He asked staff what their preference was as far as purchasing the warranty.

Hanson informed that he reached out to other users and said that the initial purchase of the extended warranty was between 50% of those asked. He said that the company is pretty accommodating and will allow payments over time if needed.

GUETZKOW MOVED TO AUTHORIZE THE PURCHASE OF THE LUCAS MACHINE AND TO WAIT ELEVEN (11) MONTHS TO REDISCUSS THE PURCHASE OF THE EXTENDED WARRANTY. PAWELK SECONDED. MOTION PASSED 3-0.

5.D. 5C - Automatic External Defibrillator Replacement

Moved to Consent Agenda.

6. Other Reports

7. Claims

7.A. 7A - Claims Packet 9.13.22

PAWELK MOVED TO APPROVE THE SEPTEMBER 13, 2022 CLAIMS PACKET, GUETZKOW SECONDED. MOTION PASSED 3-0.

8. Adjournment

GUETZKOW MOVED TO ADJOURN THE MEETING AT 7:24 PM, PAWELK SECONDED. MOTION

PASSED 3-0.

309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388

Steve Washburn, Mayor

ATTEST: _____

Margaret Reisdorf, Admin. Services Director

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