



## Watertown Park Commission Meeting

DeAnna Clemens  
Terry Gallagher  
Danette Painschab  
Joel Skoog  
Brie Brandenburg  
Brad Kipp  
Adam Pawelk

9/16/2020 - Minutes

1. Call To Order And Roll Call

Park Commission Chair Danette Painschab called the Watertown Park Commission meeting to order at 6:30 p.m. Wednesday, September 16, 2020 via Zoom.com.

Park Commission members present: Painschab, DeAnna Clemens, Joel Skoog and Brad Kipp.

Council liaison: Adam Pawelk.

Staff members present: City Administrator Shane Fineran.

2. New Business

**CLEMENS MOVED, KIPP SECONDED A MOTION TO ADOPT THE AGENDA AS PRESENTED. ALL PRESENTED VOTED AYE, MOTION CARRIED.**

2.A. Approve Meeting Minutes Of August 19, 2020

**CLEMENS MOVED, SKOOG SECONDED A MOTION TO APPROVE THE MINUTES FROM AUGUST 19, 2020. ALL PRESENT VOTED AYE, MOTION CARRIED.**

2.B. 2021 Parks Capital Investment Plan

City Administrator Fineran presented the Parks Capital Improvement Plan for 2021. He said the City Council has been working through the budget and is set to adopt the preliminary levy on September 22, 2020. Fineran said the current Sugarbush Park playground relocation and trail connection is one of the larger projects for 2020-2021. Council would like to see public engagement around the trail segments.

Fineran informed the Commission that Council would like to see the Sunset Ridge Phase 3 moved to 2021 being that the park dedication fee was received from Loomis Homes. Chair Painschab asked how many phases are planned for Sunset Ridge. Fineran said five.

City Administrator Fineran explained that the Park Fund is funded by park dedication fees and transfers made by the City Council from the general fund. He said there will be a small gap where expenses exceed revenue in 2022, but he believes that will close by then. Fineran explained that the City uses Local Government Aid for Capital Investment and the future of LGA is unknown. Chair Painschab asked

if the cuts would happen in 2021 or later. Fineran said there is enough cash to complete the projects slated for 2021, but after that there would be larger gaps if the LGA was cut. Clemens asked if the LGA is disbursed annually. Fineran explained it is disbursed twice a year, generally the amounts are the same, but they could change if the formula were to change.

Commissioner Kipp asked if the LGA is cut, could the City cancel contracts for committed projects. Fineran said likely up until the time the work is to start it could be cancelled but there would be a clause in the contract. He said there is hopefully never a time that this is necessary.

**KIPP MOVED, SKOOG SECONDED A MOTION TO MAKE A RECOMMENDATION TO APPROVE THE 2021 PARK CIP TO CITY COUNCIL. ALL PRESENT VOTED AYE, MOTION CARRIED.**

3. Updates From Staff

Fineran updated that the Evergreen Park parking lot has been completed. The hockey rink has not been completed by GMH Asphalt even though work was to be completed by August 31.

4. Adjournment

**SKOOG MOVED, CLEMENS SECONDED A MOTION TO ADJOURN THE MEETING AT 7:09 PM. ALL PRESENT VOTED AYE, MOTION CARRIED.**